

MINUTES OF MEETING OF THE BOARD OF PUBLIC WORKS, DECEMBER 10, 1962.

The Board of Public Works met in the office of the Governor, State Office Building, Baltimore, Maryland, on Monday, December 10, 1962.

There were present:

J. Millard Tawes, Governor
Louis L. Goldstein, Comptroller
Hooper S. Miles, Treasurer.

Also attending the meeting were:

Mr. Albert P. Backhaus, Director, Department of Public Improvements
Mr. James G. Rennie, Director, Department of Budget and Procurement
Mr. Russell H. McCain, Executive Assistant to the Governor.

CONSTRUCTION:

The Board was advised by Mr. Backhaus and Mr. Rennie that in all of the items submitted and recommended to the Board where payment is to be made from the proceeds of the following bond issues;

General Construction Loan of 1953
General Construction Loan of 1954
General Construction Loan of 1955
General Construction Loan of 1956
General Construction Loan of 1957

General Construction Loan of 1958
General Construction Loan of 1959
General Construction Loan of 1960
General Construction Loan of 1961
General Construction Loan of 1962,

that full regard was had to the provisions of the Acts of each of the following Laws and the amendments thereto pertaining to the above construction loans:

Chapter 780 of the Acts of 1953, and as amended in 1954
Chapter 45 of the Acts of 1954
Chapter 266 of the Acts of 1955, and as amended in 1956, 1957 and 1958
Chapter 98 of the Acts of 1956, and as amended in 1957 and 1958
Chapter 532 of the Acts of 1957, and as amended in 1958, 1959, 1960 and 1961
Chapter 16 of the Acts of 1956, and as amended in 1960
Chapter 804 of the Acts of 1959, and as amended in 1960 and 1961
Chapter 86 of the Acts of 1960, and as amended in 1961 and 1962
Chapter 885 of the Acts of 1961, and as amended in 1962, and
Chapter 128 of the Acts of 1962,

the significant section in point reading as follows:

"And Be It Further Enacted, That no department, board, commission, agency or institution specified or named in this Act shall begin any work with funds secured pursuant to the provisions of this Act unless satisfactory assurances are made to the Board of Public Works that the work described in the individual items of this Act can be completed with the funds specified for each such item respectively."

AREA REDEVELOPMENT LOAN OF 1962:

The Board confirmed the approval which had previously be given by the individual members of the Board to a request, dated November 21, 1962, that an allotment be made to Recreational Industries, Inc., of Oakland, Maryland, under the provisions of Chapter 126 of the Laws of 1962. The Department of Economic Development recommended that the State allot \$50,000.00 from the Area Redevelopment Loan of 1962.

The approval of the Board stated that the State of Maryland would make available \$50,000 to this company, provided that all of the conditions of the law and the procedures established for such a Grant, have been and will be met.

BOARD OF PUBLIC WORKS:

The Board approved the following letter, dated December 6, 1962, received from Mr. James P. Slicher, Chief of the Budget Bureau, relating to the Policy of the State in the matter of rates to be charged for State-owned housing.

"The Committee on Taxation and Fiscal Matters of the Legislative Council in its 1961 report recommended that the State's policy as to rents, which was established in 1949, be reviewed by the Department of Budget and Procurement as there has been no adjustments in the rates established since that time.

"A review of comparable housing in the community indicates that rentals have increased by approximately 40%. This figure has been verified by experts in the real estate business.

"In view of the fact that previous attempts to adjust institutional rentals were

(cont.)

(Board of Public Works-Policy)

not successful the differential has become so great that it would be impossible to make the full adjustment at one time. It is recommended, therefore, that a policy be adopted to increase the rates of State-owned housing by 5% each year beginning July 1, 1963, until this gap has been closed."

BONDS:

In accordance with the provisions of Section 6 of the various General Construction Loan Laws, the Department of Public Improvements submitted, in Agenda Item M-11-B, a listing of the appropriations with unencumbered balances which are certified to be complete as of the date of today's meeting:

General Construction Loan of 1960 -

Item 144, University of Maryland, College Park, 'Demolition of West Wing, construction of new west wing addition and remodeling Taliaferro Hall'.

GENERAL Construction Loan of 1961

Item 35, Crownsville State Hospital, 'Replacement of main steam and condensate lines, first floor level of "A" and "B" buildings and connecting tunnel'.

Item 53, Springfield State Hospital, 'Alterations and Improvements to "L-I" and "L-II" buildings.'

Item 63, Boys' Village of Maryland, 'Supplementary appropriation for alterations and improvements to Lane Building'.

Item 98, Bowie State Teachers College, 'Rewiring main building and electrical distribution system alterations'.

BOYS' VILLAGE OF MARYLAND:

Upon the recommendation of the Department of Public Improvements, the Board approved the following charges and credits to funds of Boys' Village of Maryland, as indicated:

Budget Program 11.01.03.04-08 -

Central Fuel Company, for Change Order No. 1 to contract approved Sept. 10, 1962, for Renovation of Heating System in Cottages 8, 9, 10 and 11. (C-9) \$ 293.91

General Construction Loan of 1958-Item 53 -

Cancellation of unused portion of appropriation for project of "Construction of Academic Classroom Building", which has been completed. Credit. (M-11-A) 15.55+.

CENTRAL LAUNDRY:

1- The Secretary advised the Board of receipt of information of the settlement agreed upon for the fire loss of May 23, 1962 at the Central Laundry, in the amount of \$94.30 for Building Damage.

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Central Laundry, payable from the funds set forth.

General Construction Loan of 1958-Item 70 --

Charles J. Cirelli, Inc., for Change Order No. 2 to contract approved May 17, 1962, for Construction of Addition to Laundry Building and Security Control Shelter. (C-14) \$1,639.10 .

COMPTROLLER OF THE TREASURY:

At the request of the State Comptroller, under date of December 6, 1962, the Board approved the allocation of \$9,000.00 from the General Emergency Fund to Program No. 1 of the budget of the Comptroller of the Treasury-General Department, to cover the cost of equipment and wiring for the Assembly Room located on the first floor of the Annapolis State Office Building. The purpose of these changes is to equip the room for use as a Training Room for employees, which use would not interfere with the use of this room for other purposes of the State.

It is understood that this facility will be available to all of the State Agencies in Annapolis and that scheduling for the use of the room will be handled through the Board of Public Works.

CROWNSVILLE STATE HOSPITAL:

1- The Secretary advised the Board of receipt of \$465.26 in settlement of various fire losses in 1961 at Crownsville State Hospital, and credit of same to the Board of Public Works-Fire Losses State Property Fund, Item 6.

2- The Secretary advised the Board of receipt of information of the settlements which have been agreed upon for the following fire damages at Crownsville State Hospital:

January 5, 1962 - Hugh Young Building	\$ 25.00
January 5, 1962 - Central Kitchen	5.80
February 14, 1962 - Medical-Surgical Building	5.00
February 17, 1962 - Meyer Building	No Claim
February 20, 1962 - "B" Building	10.00
February 23, 1962 - Hugh Young Building	No Claim
April 5, 1962 - "B" Building	2.50
April 19, 1962 - New Unit Building	13.18
May 24, 1962 - "A" Building	10.04
June 4, 1962 - "A" Building	16.62
June 7, 1962 - "A" Building	14.93 .

3- Upon the recommendation of the Department of Public Improvements, the Board approved the following charges and credits to funds of Crownsville State Hospital, as indicated.

General Construction Loan of 1959-Item 39 -

Cancellation of the unused portion of appropriation for project

"Renovation of 'C' Building", which has been completed. (M-11-A) \$ 177.60+

General Construction Loan of 1961-Item 37 -

S. H. Jackson, for Change Order No. 1 to contract approved Nov. 13,

1962, for Emergency Generator Plant and Associated Work. (C-10) 857.00 .

DEER'S HEAD STATE HOSPITAL:

1- The Secretary advised the Board of the receipt of \$34.50 in settlement of fire loss damage at Deer's Head State Hospital on November 9, 1961, and credit of same to the Board of Public Works-Fire Losses State Property Fund, Item 31.

2- Upon the recommendation of the Department of Public Improvements, the Board approved an allocation of funds for the use of Deer's Head State Hospital from moneys originally appropriated for Construction of the Western Maryland State Hospital, for the following purpose:

General Construction Loan of 1952-Item 23 -

Allocation for construction of hard-surface employees' parking area and extending visitors' parking area. (M-5)

\$20,000.00.

DEPARTMENT OF CORRECTION:

1- The Board approved Construction Item 1 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Department of Correction for the Southern Maryland Correctional Camps, Hughesville:

General Construction Loan of 1961-Item 84

List 6

\$1,612.05 .

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Department of Correction, with payment to be made from the funds set forth:

Budget Program 12.01.07.00 -

Meierjohan-Wengler, for Bronze Plaque for Southern Maryland Correctional Camp. (Item 12)

\$ 171.00

The Times Crescent-\$17.50; Calvert Independent-\$12.00; The Charles County Leaf-\$20.00; and The Enterprise-\$17.88, for advertising for bids for removal of surplus buildings at Southern Maryland Correctional Camp. (I-4-T).

67.38

General Construction Loan of 1961-Item 86 -

Hallock Construction, Inc., for Construction of the New Correctional Camp in Queen Anne's County. Fee-Dodson, Smeallie, Orrick & Associates. (Item 13)

291,400.00 .

DEPARTMENT OF FORESTS AND PARKS:

1- The Secretary advised the Board of receipt of information as to the settlements which have been agreed upon for the following fire losses to property of the Department of Forests and Parks:

January 11, 1962 - former J. E. Hammon Property	
Gunpowder State Park	\$8,822.02
February 12, 1962 - Long Hill Tower Site - Dwelling	88.00 .

2- The Board approved Construction Item 3 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Department of Forests and Parks:

General Construction Loan of 1959-Item 17	List 174	\$ 122.25
Item 29	List 194	28.00
General Construction Loan of 1960-Item 26	List 177	1,089.34
	List 193	98.80
	List 196	741.93
General Construction Loan of 1961-Item 18	List 192	1.17'
Item 27	List 172	62.27
	List 192	3.00
Item 32	List 172	381.94 .

3- The Board approved request, submitted as agenda Item P-3-B, of the Department of Forests and Parks for permission to execute Agreement with the American Telephone and Telegraph Company of Baltimore City. This Agreement will grant the company the right to install a pole line and appurtenances on Cunningham Falls State Park property for a distance of approximately 1,200 ft. along U. S. Route 15 in the village of Catoctin Furnace, including clearing of trees and undergrowth within 50-ft. of the installation, and calls for the relocation by the company, if necessary, to permit highway widening. The State is prohibited from constructing any inflammable structure within 50-ft. of the installation. The company is to pay for damage to fences and growing crops arising from the construction and maintenance.

4- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts (credits and charges) by the Department of Forests and Parks, in connection with the funds indicated:

Budget Program 09.04.00.00 --

.07-08 - L. H. Rembold, for Replacement of Windows in Mansion House, Sandy Point State Park. (10-C)	\$ 516.00
.08-08 - A & A Tree Experts, for Treatment of the "Wye Oak". (10-E)	359.00
.62-62 - Ernest F. Savage, for credit in connection with contract for Exploratory Work at The Spillway, Herrington Manor Dam. Actual cost was \$1,359.85. Funds approved July 5, 1962. Credit. (C-13-C)	640.15+

General Construction Loan of 1952-Item 3.2 --

Karl E. Pfeiffer, for filing quit claim deed for Lots 144 and 145, and transportation in securing signatures. Harpers Ferry National Monument. (I-4-L)	126.00
Harold H. Hoffman, Attorney, for settlement of Confirmatory Deed for the above Lots. (I-4-L)	202.00

General Construction Loan of 1957-Item 45.1 -

Art Decorating Co., for display in connection with dedication at Gathland State Park. (I-4-M)	25.00
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General Construction Loan of 1959 --

Item 17 - Cancellation of unused portion of appropriation for "Cunningham Falls State Park-Park Headquarters, including Superintendent's Residence" project, which has been completed. (M-11-A) Credit.	768.21+
Item 24 - Allocations for Karl E. Pfeiffer and Gerald H. Williams in connection with land acquisitions for Patapsco State Park. (M-8-B)	
Item 24.6 - Salaries and expenses	1,500.00
Item 24.3 - Social Security	40.00
Item 24.4-Bandiere, Inc., for realty work. Patapsco State Park)	75.00
County Appraisers, Inc., (for realty Work.) (I-4-H)	350.00
Item 24.5-Clerk of the Court, Annapolis, for recording License Agreement from Baltimore and Ohio Railroad, in connection with Patapsco State Park. (I-4-I)	17.00
Item 31.1-Patricia Dennis Tull, Court Reporter) Invoices in connection	180.00
Charles G. Holle.) with land acquisition	264.71
for Assateague Island State Park. (I-4-F)	

(cont.)

(Dept. Forests & Parks - 3)

General Construction Loan of 1960--

Item 22.4-Raymond R. Jarvis, Sr.)	For appraisal work in connection	\$ 400.00
Charles E. Lynch)	with property acquisition for	400.00
Charles A. Holland)	Assateague Island State Park.	400.00
Item I-4-D.		
Raymond R. Jarvis, Sr. -	Assateague Island State Park	41.00
James H. Norris, Jr., Attorney	land purchase. (I-4-E)	2,925.00
Item 26 - Stemple Electric Co.,	for Electrical Work, Concession	
Building, Deep Creek Lake State Park.	(10-F)	485.00
Item 31 - W. F. Delauter & Son,	for Change Order #1 to contract ap-	
proved Oct. 4, 1962, for Water Distribution System, etc.	Gathland	
State Park. (C-13-B)		200.00
Item 32.8-James H. Ludlow Associates,	Surveyor, forwork at Gunpowder	
State Park. (I-4-C)		2,056.00
Item 36.4-W. E. Beers,	for appraisals for Seneca Creek State Park.	
	(I-4-N)	350.00
Charles H. Jamison,	for appraisal of Rose Hutton, et al	
property, under condemnation, for Seneca Creek State Park. (I-4-))		150.00
Item 37.5-Ellis C. Wachter,	Clerk of Circuit Court for Frederick	
County, for Recording deed to property of Mary Ann Bowen, et al,		
for South Mountain-Catoctin Watershed Conservation Area. (I-4-J)		9.00
Martin V. B. Bostetter,	attorney, for recording deeds, etc.	
for properties of-Paul L. & Bronis H. Loudenslager; Kenneth and Julia		
B. Spielman; Water R. & Thelma I. Stouffer; George C. & Elizabeth		
Kline; and Bruce E. & Rolla E. Moser, for South Mountain-Catoctin		
Watershed Conservation Area (Greenbrier). (I-4-K)		580.50
Elmer Albert Kephart Heirs,	for 7-1/2 acres, more or less,	
for South Mountain-Catoctin Watershed Conservation Area. (P-3-A)		430.00
Waldo D. Ridenour and Dorothy E. Ridenour, his wife, for		
8-3/4 acres for South Mountain-Catoctin Watershed Conservation		
Area (Greenbrier). (P-3-C)		265.00
Cora Funk (heir to William E. Funk), for 10 acres, more or		
less, for South Mountain-Catoctin Watershed Conservation Area. (P-3-D)		550.00

General Construction Loan of 1961 --

Item 4.4 -B. E. Beavin Company,	for engineering services in connec-	
tion with property acquisition for Patuxent State Park. (I-4-P)		330.84
Item 16 - Rentschler Construction Co., Inc.,	for Oil & Paint Storage	
and Charcoal Sheds, Cedarville State Forest. (2-B)		5,000.00
Rentschler Construction Co., Inc.,	for Change Order No. 2	
to contract approved Aug. 13, 1962, for Shop and Storage Building		
at Cedarville State Forest. (C-13-D)		375.00
Item 22.4-M. Jacqueline McCurdy, Attorney) for title and	320.00
Sutcliffe and Ward, Surveyors) survey work for	429.00
James H. Ludlow Associates, Surveyors) Gunpowder State	324.00
E. F. Raphel & Associates, Surveyors) Park. (I-4-A)	1,865.26
James H. Ludlow Associates, Inc.,	for additional survey	
work in connection with land near the Carter property, Gunpowder		
State Park, first approved July 5, 1962. (A-1-C)		1,485.73
Item 22.5-Barbara May Harris, widow,	for condemnation of property for	
which purchase was authorized March 16, 1962. (P-6)(Gunpowder).		- - - -
Item 24 - Shannahan Artesian Well Co., Inc.,	for Deep Water Well,	
at Milburn Landing Recreation Area. (2-A)		1,894.00
Clinton A. Kirwan,	for Change Order #1 to contract ap-	
proved Oct. 4, 1962 for Washhouse, etc. at Milburn Landing Re-		
creation Area. (C-13-A) Credit.		1,700.00+
Item 27 - S. H. Jackson,	for Electric Pole Line Extension and Wiring	
of Pavilion, Rocks State Park. (10-A)		441.00
G. Edgar Harr Sons Corp.,	for Deep Water Well, Rocks State	
Park. (10-D)		1,500.00 max.
The Aegis, Bel Air,	for advertisement in connection with	
obtaining permit for well drilling at Rocks State Park. (I-4-R)		13.00

General Construction Loan of 1962 --

Item 6.5 -Circuit Court for Worcester County,	for Clerk, Jury, Criers,	
and Bailiffs, in State of Maryland vs. Cecil Amusement Company.		
Assateague Island State Park. (I-4-G)		3,617.70
Item 7 - Leo P. Ford Drilling Co.,	for 15-GPM Deep Water Well, Dan's	
Mountain, Garrett County. (10-B)		1,198.00
The Times and Alleganian Co.,	for advertisement in connec-	
tion with above contract. (I-4-Q)		22.50

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(Dept. of Forests & Parks - 3)

General Construction Loan of 1962 --

Item 12.5-A. Earl and Ella B. Dize, for cancellation and return to unobligated balance the unused part of original authorization for purchase of 400 acres for James Island State Park. Actual cost was \$1,821.90. (M-8-A) Credit.	\$2,178.10+
Item 14 - Allotment for Salary and Social Security for Principal Clerk in connection with land acquisition for Gunpowder River Valley State Park System. (M-8-C)	
Item 14.3 - Social Security	71.00
Item 14.2 - Payroll	2,276.00
August Paolino, for 78.334 acres for Gunpowder State Park. Condemnation was authorized May 17, 1962, but compromise has been reached with the owner. (P-3-E)	26,655.00
Item 14.5 - Invoices for land acquisition, Gunpowder State Park. (I-4-B)	
M. Jacqueline McCurdy, Attorney - Andrew Butt tract.	65.00
Gilbert G. Miller, Sheriff - Jonah Brown tract.	39.87
M. Jacqueline McCurdy, Attorney - Moran tract.	79.06
M. Jacqueline McCurdy, Attorney - Albrecht tract.	73.00
William S. James, Attorney - Fitch tract.	59.50
M. Jacqueline McCurdy, Attorney - Edward Butt property	65.00
M. Jacqueline McCurdy, Attorney - Francies property.	9.00
M. Jacqueline McCurdy, Attorney - Gill property.	61.16
M. Jacqueline McCurdy, Attorney - Lacey property.	57.50
M. Jacqueline McCurdy, Attorney - Boschert property.	89.00
Bernard John Mediary, Jr., Attorney - Gunpowder Falls Inn, Inc.	273.53
Walter J. Rasmussen, Clerk of Circuit Court for Baltimore County - Gunpowder Falls Inn, Inc. condemnation case.	30.05
Item 20 - Rogers, Taliaferro, Kostritsky, Lamb, for architectural services to date in connection with proposed Amphitheatre for Sandy Point State Park. (I-4-S)	1,145.15 .

DEPARTMENT OF GAME AND INLAND FISH:

1- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract by the Department of Game and Inland Fish:

Budget Program 09.03.00.05-08 --

George M. King, for Fish Holding Ponds, Unicorn Lake, Queen Anne's County. (Item 11) \$4,025.00.

2- Upon the recommendation of the Department of Public Improvements, the Board approved acceptance of an Option by the Department of Game and Inland Fish for an exchange of property with William A. Hipkins and Sylvia I. Hipkins, his wife. The State will receive 2.21 acres of ground in the Urbana Election District of Frederick County, and the department will convey approximately 5.08 acres of land to the grantor. This ground will eventually be flooded as part of the proposed Urbana Lake Site. There is no monetary consideration. The properties are appraised at \$385.00 and \$350.00, respectively.

3- The Board deferred action on the request of the Department of Game and Inland Fish, through agenda Item P-4-B) to exchange property with George J. Courembis, unmarried, and Harry C. Routzahn, mortgagee, for use in the Urbana Lak Site, pending receipt of additional information and clarification of the details of the exchange.

DEPARTMENT OF GEOLOGY, MINES AND WATER RESOURCES:

The Secretary brought to the attention of the Board a letter, dated November 27, 1962, received from Dr. Ernst Closs, Acting Director of the Department of Geology, Mines and Water Resources, covering the situation in the department as to the unused 1962 vacation leave of Mrs. Elizabeth Marcin, Administrative Assistant I. An emergency has existed in this department for the past year and a half which made it impractical for this employee to take all of her earned leave. At this time she has forty-two (42) days of earned leave to her credit, and desires that the unused 1962 leave be forwarded to 1963.

After a discussion of the matter, the Board approved the recommendation of the department that the unused 1962 leave of this employee be carried forward to 1963, due to the illness and then the resignation of the former Director of the department, Dr. Joseph T. Singewald, Jr.

DEPARTMENT OF LABOR AND INDUSTRY:

The Board approved request of the Department of Labor and Industry, dated November 29, 1962, for permission to write-off as uncollectible the item of \$5.50 billed to the Harlem Cleaning and Pressing, for inspection fee and operating certificate. This firm is no longer in business.

DEPARTMENT OF MARYLAND STATE POLICE:

1- The Secretary advised the Board of receipt of information that settlements have been agreed upon for the following fire losses to property of the Department of Maryland State Police:

April 20, 1962 - BARRACKS "I", Building	\$ 397.53
May 24, 1962 - Rockville Outpost, Building	113.14 .

2- Upon the recommendation of the Department of Public Improvements, the Board approved the following charges and credits to funds of the Department of Maryland State Police in connection with contracts which have been awarded for the department:

Budget Program 3-07.05.00.03-04 -

Cecil Electric Co., for cancellation of contract approved Aug. 13, 1962, in order to change the fund source. (M-10)	\$ 184.00
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Budget Program 3-07.05.00.03-08 -

Diesel Engine & Pump Service Co., Inc., for emergency repairs to Sump Pump, Easton Barrack. (16-B)	207.20
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Budget Program 3-07.05.00.03-14 -

Cecil Electric Company, for contract approved Aug. 13, 1962 for an Exhaust Fan at the North East Barracks. (M-10)	184.00
Betts Radolek, for Electrical Renovation of Barracks "E". (16-A)	2,500.00

General Construction Loan of 1958-Item 11 --

Bernhardt E. Pielke Landscaping Co., for Planting at new Westminster Barracks. (16-E)	263.00
Cancellation of unused portion of appropriation for "New Barracks for Randallstown Sub-unit: Construction of Barracks including garage, pistol range and parking area" project, which has been completed. (M-11-A)	2.44

General Construction Loan of 1960-Item 20 --

Bernhardt E. Pielke Landscaping Co., for Planting Materials, new North East Barrack. (16-D)	155.00
Cancellation of unused portion of appropriation for "North East Barracks; Construction of Garage, Radio Tower, Sewage System Improvements and necessary site improvements" project, which has been completed. (M-11-A)	19.87

General Construction Loan of 1961-Item 10 --

Meierjohan-Wengler, for Cast Bronze Tablet, in Gymnasium. (16-C)	52.00
Commercial Contractors, Inc., for Change Order #1 to contract approved March 16, 1962, for construction of Gymnasium. Fee-Ferdinand P. Kelly. Credit. (C-16)	122.00+

General Construction Loan of 1963 (Item number is unknown at this time)--

Bridgeville Roofing and Supply, Inc., for land for expansion of the Salisbury State Police Barrack. 89 ft. on easterly side of U.S. Rt. #13, 300-ft. for its northerly boundary, adjacent to Maryland State Police Barrack, 93-ft. along westerly side of Dickinson Lane, a 30-ft. roadway and 300-ft. along north side of Shockley Drive, a 40-ft. roadway, improved with a 1-1/2 story cinder block and frame building. The State agrees to make settlement on or before six (6) months from the date of the Option. (P-5-B)	14,400.00
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Godfrey Larry Stencil and Hazel Marie Stencil, his wife, for 3.62 ⁺ acres of ground adjacent to the State Police Barrack in Benson, and also the Optionors' reversionary interest in the 2.36 ⁺ acres of ground upon which the Benson Barrack is presently located. The State agrees to make every reasonable effort to hold settlement on this property on or before April 22, 1963; but in no case any later than July 2, 1963. (P-5-A) Fee Simple title.	23,000.00 .
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DEPARTMENT OF MOTOR VEHICLES:

1- The Secretary advised the Board of receipt of \$2,001.36 in settlement of fire damage on December 9, 1961 at the new headquarters of the Department of Motor Vehicles and credit of same to the Board of Public Works-Fire Losses State Property Fund, Item 27.

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Department of Motor Vehicles, with payment to

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(Dept. of Motor Vehicles-2)

be made from the funds indicated:

General Construction Loan of 1960-Item 6 --

Overhead Door Co. of Baltimore, Inc., for Motorization of Garage Doors, Maintenance Shop. (Item 17)	\$ 365.00
Joseph F. Hughes & Co., Inc., for Change Order #28 to contract approved Feb. 13, 1961 for construction of New Headquarters Building. Fee-Fletcher & Fletcher. (C-17)	1,862.63
State Roads Commission, for inspection services in connection with construction of entrances and median strip in Ritchie Highway, for the new building. (I-6)	1,797.00 .
Truman B. Cash, for appraisal of land East of Ritchie Highway and North of new office building. (A-1-D)	750.00 .

DEPARTMENT OF PUBLIC IMPROVEMENTS:

The Secretary presented to the Board the Monthly Progress Report of the Construction Division of the Department of Public Improvements, covering the month ended as of November 30, 1962.

The report was ordered filed.

EASTERN SHORE STATE HOSPITAL:

Upon the recommendation of the Department of Public Improvements, agenda Item M-6, the Board approved demolition of the Garage located at the site of the former Superintendent's Residence at Eastern Shore State Hospital. The cost of moving the building exceeds the value of same, and the demolition will be accomplished by institutional forces at "no cost" other than the hospital labor involved.

GENERAL EMERGENCY FUND:

1- The Board approved the following allocation from the General Emergency Fund, the details for which are written in these Minutes under "Comptroller of the Treasury!"

Comptroller of the Treasury-General Department - \$9,000.00, to cover cost of equipment and wiring for Assembly Room, Annapolis State Office Building. Program .01.

2- Upon the recommendation of the Department of Budget and Procurement, the Board approved the following allotments from the General Emergency Fund:

Executive Department-Governor - \$82,055.00, to supplement the appropriation for Publishing of Constitutional Amendments for the current fiscal year. (06.01.00.07)

Department of Geology, Mines and Water Resources - \$2,000.00, to continue the State's share of the cost of operating 2 Siltation Stations in the Potomac River Basin which were established in October 1960, to be operated for a two-year period. It is now proposed to operate the stations two more years in order to get more reliable data. (09.05.00.02)

3- Upon the recommendation of the Department of Public Improvements, the Board approved the following allotments from the General Emergency Fund:

Home Improvements Commission - \$11,424.00, to be used toward the cost of contract with Louis J. Otremba, Inc., for alterations to basement and first floor of the Old Department of Motor Vehicles Building. (Agenda Item 1) Budget Program 07.45.00.01-08.

State Department of Education - \$10,424.00, to be used toward the cost of the above contract (Agenda Item 1), which is being paid jointly by the two agencies for the work indicated. Budget Program 13.04.02.02-13. (Agenda Item 1)

Board of Public Works - \$2,924.00, to cover cost of New Lighting, Records System, Annapolis State Office Building, with Ouse J. Otremba, Inc. Budget Program .19-08. (Agenda Item 4)

Board of Public Works - \$3,075.00, to cover contract with Blair & Sons Co., Inc., for underlayment and Vinyl Asbestos Tile in certain rooms in the State House, Annapolis. Budget Program 06.03.00.19-08. (Agenda Item 18)

Board of Public Works - \$2,546.31, for Change Order #1 to contract with Blair & Sons Co., Inc., for Renovation of Shaw House, Annapolis. Budget Program 06.03.00.19-08. (Agenda Item C-1)

Superintendent of Public Buildings and Grounds - \$20,000.00, to be used toward the cost of outdoor sub-station due to a change-over in the electrical service to be made in August 1963 by the Baltimore Gas and Electric Company. Budget Program 06.16.00.02. Agenda Item M-1.

GENERAL PUBLIC JUNIOR OR COMMUNITY COLLEGE CONSTRUCTION LOAN OF 1961:

1- At the meeting of the Board on November 13, 1962, the Secretary presented a request from the State Department of Education for a clarification and interpretation of the language and intent of the General Public Junior or Community College Construction Loans. Specifically, they asked whether or not the Counties might use State Loan Funds for the purchase of equipment, it being understood that the equipment to be purchased is the initial equipment for the schools. Reference was made to the purchase of books for the library. At that meeting, the Board directed the Secretary to seek an opinion from the Attorney General.

The Secretary reported to the Board today that the Attorney General ruled that in the matter of purchasing equipment the law was silent and a policy should be determined by the Board.

Whereupon the Board, after consideration of all of the aspects of the case, decided to follow the policy of the Department of Budget and Procurement, based upon Article 78A - Chapter 279, Acts of 1953. This states the following principle: The useful life of the improvement shall be at least equal to the life of the bonds by which it is financed. The policy of the Department of Budget and Procurement is that "books" do not fall within this classification and as such may not be purchased from bond funds.

2- The Board took the following action on requests submitted under the provisions of the General Public Junior or Community College Construction Loan of 1961 (Chapter 373 of the Acts of 1961), and the procedure established for administering this Loan.

a. Harford Junior College - CC-626: (Agenda Item M-3-A)

Upon the recommendation of the State Board of Education and the Department of Public Improvements, the Board approved:

1. The allocation of \$500,000 to Harford Junior College for site acquisition and construction. (CC-626B).
2. The allocation of \$3,500.00 to Harford Junior College for surveys, site plans and development. (CC-626A).
3. The use of property owned by Hugh C. Vaughn and wife as a site for the College. This property is located at the Northwest corner of Thomas Run Road and Churchville Road, three miles east of Bel Air on Maryland Route 22, and is very nearly the exact geographical center of Harford County. The purchase price is \$204,000.00, for approximately 204 acres, with improvements.
4. The appointment of the firm of McLeod and Ferrara by the Harford County Board of Education as Architects for the College.

b. Prince George's Junior College - CC-627: (Agenda Item M-3-B)

Upon the recommendation of the State Board of Education and the Department of Public Improvements, the Board approved:

The use of property owned by the Trustees of North Hampton Estates Venture, Inc. as a site for the Prince George's Junior College. This property contains 150 acres and is located on Maryland Route 202 just South of Largo. The purchase price is \$300,000.00.

Note: No allocations of funds have been approved for this project.

c. Hagerstown Junior College (Washington County) - CC-628: (Agenda Item M-12)

Upon the recommendation of the State Board of Education and the Department of Public Improvements, the Board approved:

The use of property owned by Truman P. Smith and wife as the site for the Hagerstown Junior College (Washington County). The property contains approximately 129.44 acres and is located East of Hagerstown, fronting on Robinwood Drive, Chewsville Election District. The purchase price is \$46,000.00.

Note: No allocations of funds have been approved for this projects.

LEASES:

1- Upon the recommendation of the Department of Budget and Procurement, the Board approved execution of the following leases for the agencies indicated.

Barrett School for Girls, as Lessor - extension of present lease with Spring Grove State Hospital, as Lessee, for a term of one year from January 1, 1963, for approximately 76 acres of farm land, under the same terms and conditions.

(cont.)

(Leases - 1)

State Roads Commission, as Lessor - for renewal lease with James M. Stup, as Lessee, covering land bounded by right-of-way lines on US 240 on West, US Rt. 40 on North and New Design Road on Southeast, Frederick County, Maryland, for a term of one year from November 1, 1962, at an annual rental of \$170.00.

2- The Board approved request, submitted through the Department of Budget and Procurement, of the State Department of Education for the allocation of space to the department's Curriculum Center, in the State's Office Building at 2100 Guilford Avenue, Baltimore. The agency is presently located in the Central Library Building, Baltimore.

3- The Board approved execution of the following leases negotiated by the State Roads Commission, as Lessor, for a term of one month from the dates listed and then to continue on a monthly basis:

<u>Lessee</u>	<u>Location</u>	<u>Annual Rental</u>	<u>Effective Date</u>
James W. Kasecamp	216 Emily St., Cumberland	\$ 600	10/1/62
Thomas B. Rachels	1915 S. Crain Highway, Glen Burnie	480	11/1/62
Andrew Bibo	86 Frederick Rd., Ellicott City	120	10/1/62
Windsor W. Kessler	1501 S. Rolling Rd., Relay	600	10/1/62
French H. Blackburn	Premises West of Mountain Rd., North of Rt. 7, Joppa	1,800	11/1/62
Montgomery Motor Rentals Corp.	Premises opposite Ritchie Parkway, Rockville Pike, Rockville	1,200	9/1/62
Herman Griffith	Premises on Rt. 34, nr. Boonsboro	108	10/1/62
Clayton Moreland	Premises on west side of Williamsport-Downsville Rd., Williamsport	420	10/1/62
Brondell D. Staley	Premises on north side of Rt. 418, nr. Leitersburg.	660	11/1/62 .

MARYLAND HOUSE OF CORRECTION:

1- The Secretary advised the Board of receipt of \$224.75 in settlement of fire damage at the Maryland House of Correction on December 21, 1961, and credit of same to the Board of Public Works-Fire Losses State Property Fund, Item 11.

2- The Board approved Construction Item 4 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Maryland House of Correction:

General Construction Loan of 1960-Item 94	List 12	\$ 301.50 .
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3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Maryland House of Correction. Payment is to be made from the funds indicated.

Budget Program 12.01.03.04-08 --

Ackerman and Baynes, Inc., for Replacing Heating Ducts in Wings "A", "B", "E" and "F". (Item 3)	16,425.00
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General Construction Loan of 1960-Item 96 --

Lawrence Plumbing and Heating, Inc., for Change Order #8 to contract approved March 14, 1961, for Steam Generating Unit. Fee--Whitman, Requardt and Associates. (C-15)	310.00
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General Construction Loan of 1961-Item 77 --

State Use Industries, for paint supplied in connection with work of cell fronts and new security locking system. (I-5-A)	7,973.20
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General Construction Loan of 1962-Item 79 --

J. Prentiss Browne, Inc., Architects, for preliminary planning for Additional Laundry Facilities. (I-5-B)	300.00 .
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MARYLAND INSTITUTION FOR MEN:

1- The Secretary advised the Board of receipt of \$57.24 in settlement of several fire losses at the Maryland Institution for Men in 1961, and the credit of same to the Board of Public Works-Fire Losses State Property Fund, Item 23.

2- The Secretary advised the Board of receipt of information of the settlements agreed upon for the following fire damage at the Maryland Institution for Men:

March 6, 1962 - Baseball Backstop	No Claim
March 25, 1962 - Main Prison Building	\$ 5.00 .

(cont.)

(Md. Institution for Men)

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Maryland Institution for Men. Payment is to be made from the funds indicated.

General Construction Loan of 1959 -

Item 85-Department of Correction, for reimbursement of funds advanced for study trips to Michigan and Colorado to inspect installations similar to the proposed Pre-release Building. (M-9)	\$829.72
Item 86-Raymond Concrete Pile Division, for Test Borings for the design of buildings at the new institution. (Item 19)	5,566.50 .

MARYLAND SCHOOL FOR THE DEAF:

The Board approved Construction Item 2 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Maryland School for the Deaf:

General Construction Loan of 1960-Item 102	List 36	\$1,665.00 .
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MARYLAND TRAINING SCHOOL FOR BOYS:

The Secretary advised the Board of the receipt of \$7,433.62 in settlement of the fire loss of September 21, 1962 at the Maryland Training School for Boys, and credit of same to the Board of Public Works-Fire Losses State Property Fund, Item 14.

MARYLAND TUBERCULOSIS HOSPITALS:

The Secretary advised the Board of the receipt of \$100.00 in settlement of fire damage at Victor Cullen State Hospital on November 28, 1961, and credit of same to the Board of Public Works-Fire Losses State Property Fund, Item 41.

MILITARY DEPARTMENT:

1- The Secretary advised the Board of the receipt of \$1,400.08 in settlement of the fire loss of September 1, 1961 at the Fifth Regiment Armory, Baltimore, and credit of same to the Board of Public Works-Fire Losses State Property Fund, Item 1.

2- The Secretary advised the Board of the settlements which had been agreed upon for the following fire losses of the Military Department:

March 6, 1962 - Havre de Grace, Various Buildings	No Claim
February 23, 1962 - 104th Fighter Squadron, Boiler Room	\$ 907.50 .

3- The Board approved request, dated December 5, 1962, of the Military Department for permission to use the \$907.50 agreed upon for settlement of the fire damage of February 23, 1962 at the 104th Tactical-Fighter Squadron. These funds are to be expended from the Board of Public Works-Fire Losses State Property Fund, Item 1, to:

Howard N. Carter & Sons, Inc.	\$140.00
Howard N. Carter & Sons, Inc.	767.50.

4- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Military Department, with payment to be made from the funds set forth.

Budget Program 07.03.00.03-08 --

H. S. Leishear, Inc., for corrective work on the Aviation Gasoline dispensing pumps at Weide Army Airfield, Edgewood, with the Federal Government to reimburse the State for 75% of the cost - making a net cost to the State of \$68.91. (15-B)	\$ 275.66
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General Construction Loan of 1955-Item 10 --

C C & T Construction Co., Inc., for concrete paving at Transportation Battalion Armory, from Baddish Avenue to Gate of the Paved Parking Lot. (15-C)	315.00
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General Construction Loan of 1960-Item 8 --

Mechanical Utilities Corporation, for Carbon Monoxide Exhaust System, Pikesville Armory. (15-E)	1,175.00
Urban Francis, for Electrical Work, Administration and USP and FO Buildings, Havre de Grace. (15-D)	1,990.00 .

Budget Program 07.03.00.03-08 --

Lawrence Fallon Company, for Repainting the Sign on Southeast Corner of the 5th Regiment Armory. (15-A)	135.00 .
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MISCELLANEOUS:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Shaw House, with payment to be made from the funds indicated:

Budget Program 06.03.00.19-08 --

Blair & Sons Co., Inc., for Change Order #1 to contract
approved Nov. 13, 1962 for Renovation of Shaw House. (C-1) \$2,546.31 .

MONTROSE SCHOOL FOR GIRLS:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Montrose School for Girls. Payment is to be made from the funds indicated.

Budget Program 11.01.05.04-08 --

Blair Brothers, for Exterior and Interior Painting, Meyer Cottage,
and Partial Exterior and Interior, Putts Cottage. (9-A) \$4,048.00
John H. Cole & Sons, Inc., for Roofing and Sheet Metal Repairs,
Wilson Cottage. (9-B) 924.00 .

MORGAN STATE COLLEGE:

1- The Board approved Construction Item 5 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Morgan State College:

General Construction Loan of 1962-Item 91 List 16 \$ 897.40 .

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for Morgan State College with payment to be made from the funds indicated:

General Construction Loan of 1955-Item 121 --

Crest Contracting Co., Inc., for Change Order #1 to contract
approved Nov. 13, 1961, for Roads, Parking Areas, etc. in
vicinity of Auditorium-Arts Building. (C-6) \$ 896.00 .

NEW YORK WORLD'S FAIR OF 1964-1965:

Upon the recommendation of the Department of Public Improvements, the Board approved payment of the following invoice in connection with Maryland's participation in the New York World's Fair of 1964-1965, from the funds set forth:

Budget Program 06.03.00.34-12 --

Carreiro Industrial Designers, for expenses to October 31st,
1962. When the fee basis has been determined this interim
payment will become a portion of the fee for the project.
(I-1) \$3,417.31 .

PATUXENT INSTITUTION:

1- The Secretary advised the Board of receipt of \$187.69 in settlement of fire loss on October 31, 1961 at Patuxent Institution, and the credit of same to the Board of Public Works-Fire Losses State Property Fund, Item 36.

2- Upon the recommendation of the Department of Public Improvements, the Board approved the award of the following contracts for Patuxent Institution with payment to be made from the funds set forth. These contracts are in connection with the construction of the first closed circuit television guard station in a Maryland security institution. The camera will be installed near an elevator in the administrative area of the Diagnostic Center and will be trained on the elevator door, giving the institution's central center operator a clear view of its occupants. It will then be possible to open and close by remote control a security grille that runs across the face of the elevator. (Agenda Item 14)

General Construction Loan of 1960-Item 92 --

Henry O. Berman Company, Inc., for Direct Wire Television Equipment. \$ 903.43
The Van Dorn Iron Works Company, for Modification to the Security
Grilles. Performance and Payment Bonds not required. 3,440.00
The Crown Electric Company, for Electrical Installation in connection with Modification of the Security Equipment. 1,400.00 .

THE CLIFTON T. PERKINS STATE HOSPITAL:

1- The Secretary advised the Board of the settlement which has been agreed upon for the fire loss of June 27, 1962 at the Clifton T. Perkins State Hospital-Main Building, in the amount of \$15.00.

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for The Clifton T. Perkins State Hospital. Payment is to be made from the funds indicated:

General Construction Loan of 1960-Item 68 --

The Weidemuller Construction Co., for Change Order #1 to contract approved May 17, 1962, for Construction of Service and Storage Building. Fee-Locke and Jackson. (C-12) \$1,735.10 .

REGISTER OF WILLS:

The Board approved the request, dated November 26, 1962; of the Register of Wills for Anne Arundel County for permission to close certain Estates, in a total amount of \$1,155.24. These Estates were set forth in detail in a statement attached to the letter of the Register of Wills. Approval of this request was recommended by the State Law Department.

ROSEWOOD STATE TRAINING SCHOOL:

1- The Secretary advised the Board of receipt of \$2,576.36 in settlement of various fire losses at Rosewood State Hospital (formerly Rosewood State Training School) in 1961 and the credit of same to the Board of Public Works-Fire Losses State Property Fund, Item 8.

2- The Secretary advised the Board of the settlements which had been agreed upon for the following fire losses at Rosewood State Hospital:

January 23, 1962 - Richards Center	No Claim
January 31, 1962 - Nursery Building #2	No Claim
March 6, 1962 - Finesinger Building	No Claim
May 24, 1962 - School Building	\$ 150.00
June 2, 1962 - Spastic Building #1	242.80
May 30, 1962 - "I" Building	No Claim
May 29, 1962 - Spastic II	No Claim
May 31, 1962 - Wyatt Cottage	22.79
June 25, 1962 - Lane Building	98.50 .

3- Under Agenda Item M-7, the Board was reminded of its approval on January 4, 1960 for the razing of the North Wing of Gundry Building at Rosewood State Hospital. The razing of this section of the building was delayed pending final determination of the location of the proposed Kitchen, Food Service and Employees' Cafeteria Building. At the present time the 1962 Inspection Report of the Brokers of Record recommends the elimination of multiple dwelling occupancy in this building. Due to the deteriorated condition of the entire building approval was requested for its complete razing by institutional forces as to the reusable materials for the hospital.

The Board approved this request, and authorized solicitation of bids for the demolition of the structure.

4- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Rosewood State Hospital, payable from the funds indicated.

General Construction Loan of 1958 - Item 34 --

Cancellation of the unused portion of the appropriation for the "Construction of Emotionally Disturbed Children's Building, 2nd Unit, 60 beds" project, which has been completed. Credit. (M-11-A) \$18,834.67+

General Construction Loan of 1961-Item 45 --

Cyril H. Hebrank & Associates, Architects, to proceed with redesign of plans and specifications for Spastic Building #5 to bring the project within the appropriation. This is a further extension of the appointment authorized May 17, 1962. (A-1-B) - - - -

General Construction Loan of 1962-Item 43 --

Cyril H. Hebrank & Associates, for redesign of plans and specifications for Spastic Building #6 to bring the project within the appropriation. This is an extension of the appointment authorized May 17, 1962. (A-1-B) - - - - .

ST. MARY'S SEMINARY JUNIOR COLLEGE:

The Board deferred action on Item P-1 of the agenda submitted by the Department of Public Improvements relating to St. Mary's Seminary Junior College, which requested permission to accept an Option for the purchase of approximate 41 acres along State Route #5, First Election District of St. Mary's City, St. Mary's County, Maryland, owned by Jeannette B. Howard, Widow, at a cost of \$45,000.00, with the acreage to be subject to survey.

The Board requested that more information be obtained from the Owner as to any adjustment which would be made in the purchase price as a result of the survey of the land.

SEWAGE TREATMENT PLANT LOAN OF 1957:

1- The Board approved the recommendation of the State Department of Health, dated December 5, 1962, that the following balance be reverted to the unallocated balance in the Sewage Treatment Plant Loan of 1957:

Project WPC-MD-36 Mayor and Council of Easton	\$4,505.07.
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It is understood that the final payment has been made on this project.

2- The Board approved the recommendations, dated November 26 and December 3, 1962, of the State Department of Health that the following allotments be made from the Sewage Treatment Plant Loan of 1957 toward the cost of the Projects indicated:

Project WPC-MD-40 - Commissioners of Perryville for Perryville Sewerage, estimated to cost \$1,249,637.00	\$107,915.00
Project WPC-MD-74 - Mayor and Council of Hancock for Hancock Sewerage, estimated to cost \$255,460.00	60,115.00,

in accordance with the provisions of Chapter 741 of the Acts of 1957, as amended by Chapter 25 of the Acts of 1960.

SPRINGFIELD STATE HOSPITAL:

1- The Secretary advised the Board that the Farm Tractor Loss of May 24, 1962 at Springfield State Hospital was not insured under the State Policy and that there is no claim to be made in this instance.

2- Upon the recommendation of the Department of Public Improvements, the Board approved the following credit in connection with contracts of Springfield State Hospital, to the funds indicated:

General Construction Loan of 1961-Item 53 --	
Cancellation of unused portion of completed project for "Alterations and Improvements to L-I and L-II Buildings", and for which Bonds will not be issued. (M-11-A)	\$ 55.00 .

SPRING GROVE STATE HOSPITAL:

1- The Secretary advised the Board of receipt of information of the settlements which had been agreed upon for the following losses at Spring Grove State Hospital:

February 25, 1962	Employees" Cottage #12	\$ 181.37
February 21, 1962	Foster Wade Building and Outside Facilities	2,129.72
April 27, 1962	Main Building	1,281.51
May 23, 1962	North Main	11.67
June 30, 1962	Hamilton Building	15.00 .

2- The Board approved Construction Item 6 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Spring Grove State Hospital:

General Construction Loan of 1960-Item 64	List 38	\$ 788.00
General Construction Loan of 1961-Item 55	List 31	231.66
	List 33	1,794.52
	List 36	112.50 .

3- Upon the recommendation of the Department of Public Improvements, the Board ap-

(cont.)

(Spring Grove State Hospital-3)

proved award of the following contracts for Spring Grove State Hospital. Payment is to be made from the funds indicated:

Budget Program 10.03.07.03-08 --

Standard Elevator Company, for Change Order #2 to contract approved
Aug. 13, 1962 for Reconditioning Passenger Elevator, Garrett
Building. (C-11-B) \$ 246.00

General Construction Loan of 1960-Item 64 --

John K. Ruff, Inc., for Change Order #6 to contract approved
March 14, 1961, for Construction of Infirmary Building. Fee-
Booth & Somers. Credit. (C-11-A) 198.00 + .

STATE DEPARTMENT OF EDUCATION:

1- The Secretary brought to the attention of the Board a letter, dated December 3, 1962, received from the State Department of Education. This letter submitted the following list of Counties which desire to participate in the next sale of State of Maryland Bonds under the General Public School Construction Loans of 1956 and 1962.

<u>County</u>	<u>Loan of 1956</u>	<u>Loan of 1962</u>	<u>Total</u>
Anne Arundel	\$ 2,000,000	\$ - - - -	\$2,000,000
Baltimore	1,700,000	5,300,000	7,000,000
Caroline	- - - -	115,000	115,000
Charles	- - - -	176,000	176,000
Frederick	- - - -	42,000	42,000
Howard	- - - -	100,000	100,000
Montgomery	- - - -	3,176,000	3,176,000
Talbot	320,000	197,000	517,000
Washington	- - - -	259,000	259,000
	<u>\$ 4,020,000</u>	<u>\$ 9,365,000</u>	<u>\$13,385,000.</u>

The Board approved the inclusion of these amounts in the next sale of State Bonds.

2- Bowie State Teachers College -

The Secretary presented to the Board a letter received from Mr. Thomas I. Baldwin, Vice President of the Reliable Construction Company, Inc., dated December 4, 1962. The company complained because at the November 13, 1962, meeting another company (the second low bidder) was awarded a contract for the construction of Roads at Bowie State Teachers College.

It was explained by the Director of the Department of Public Improvements that the reason for awarding the contract to the second low bidder was because of the unsatisfactory performance by the company as a sub-contractor on the Department of Motor Vehicles project. The Director further reported that the unsatisfactory condition at the Department of Motor Vehicles has now been cleared up and that he would recommend that the Board now entertain any future bids which the company would care to make.

In view of the fact that the contractor who was awarded this work is now at work, it was agreed that no further action can be taken with respect to that particular contract. The Secretary was directed to advise the company accordingly.

3- Coppin State Teachers College --

a. The Board approved Construction Item 7 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Coppin State Teachers College:

General Construction Loan of 1961-Item 123 List 26 \$ 993.02 .

b. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for Coppin State Teachers College, with payment to be made from the funds set forth:

General Construction Loan of 1960-Item 139 --

Harry T. Campbell Sons' Corporation, for Change Order #1 to contract approved March 16, 1962, for Construction of Athletic area, West Campus. Fee-Knecht and Human. (C-7) \$ 162.00 .

c. The Board approved the following which was submitted to the Board by the Department of Public Improvements under Item M-4 of that department's agenda:

(cont.)

(St. Dept. of Education)
Coppin-3c.

"Reference is made to Item 2, this department's Agenda November 13, 1962, whereby approval was granted for award of contract to Drummond & Co., Inc. for Construction of Two Tennis Courts in the amount of \$10,999.00. It is requested that the fund source indicated in that item be corrected to the following:

"Fund Source: \$5,757.01 - Item 139, General Construction Loan of 1960
5,241.99 - Item 127, General Construction Loan of 1961 . "

4- Frostburg State Teachers College -

a. The Secretary advised the Board that the loss of March 6, 1962 at Frostburg State Teachers College is considered as no claim since the damage was caused by snow.

b. The Board approved Construction Item 8 of the agenda of the Department of Budget and Procurement covering the following expenditures by Frostburg State Teachers College:

General Construction Loan of 1961-Item 107	List 26	\$ 319.65 .
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c. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Frostburg State Teachers College. Funds are available as indicated.

General Construction Loan of 1958-Item 103 --

Alice L. Lancaster, Widow, for 94 Beall Street, extended, Frostburg, and for all costs of moving personal property. (P-2) In Fee.	\$9,000.00
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General Construction Loan of 1959 --

Item 113 - Harmon Refrigeration Service, for installation of a refrigeration unit in the cereal room of Gunter Hall. (7-A)	145.92
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Alexander J. Schute, for Change Order #1 to contract approved June 11, 1962, for Roofing and Sheet Metal Repairs. (C-8-A)	145.00
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Item 114 - Carl Belt, Inc., for Construction of Drainage Swales, New Dining Hall Area. (7-B)	1,870.00
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General Construction Loan of 1962 --

Item 105 - Fletcher and Fletcher, Architects, for an increase in fee on appointment authorized August 13, 1962, for New Women's Dormitory, from the 3% previously approved to a new fee basis of a flat 4%. (A-1-A)	- - -
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Item 113 - The John I. Vandegrift Company, for Change Order #1 to contract approved Nov. 13, 1962, for Remodeling First Floor, Old Dining Hall. Fee-Coble and Burger. (C-8-B)	120.00 .
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5- Salisbury State Teachers College -

The Secretary advised the Board of receipt of information of wind damage on November 14, 1962, at Salisbury State Teachers College to the Fence on the South Boundary of the President's Residence.

6- Towson State Teachers College -

a. The Secretary advised the Board that the Loss of March 6, 1962 to the Tennis Court at Towson State Teachers College has been adjusted in the amount of \$357.98.

b. The Board approved Construction Item 9 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Towson State Teachers College:

General Construction Loan of 1958-Item 111	List 20	\$ 315.96
General Construction Loan of 1962-Item 123	List 21	1,565.20 .

c. Upon the recommendation of the Department of Public Improvements, the Board approved the following charges and credits to the construction funds for the Towson State Teachers College:

General Construction Loan of 1960-Item 128 --

Cancellation of unused portion of completed project "Extension of Electrical Distribution System", for which Bonds will not be issued. Credit. (M-11-A)	\$3,245.94+
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General Construction Loan of 1962-Item 131 --

Fenton & Lichtig, for architectural services in connection with the new Science Building, under appointment of August 13, 1962. (Item I-3)	4,369.00 .
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STATE DEPARTMENT OF HEALTH:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the State Department of Health. Payment is to be made from the funds indicated:

Budget Program 10.01.01.04-08.34 --

Clover Construction Co., Inc., for Constant Voltage Transformers,
at Bureau of Laboratories (Bennett Hall). (Item 8)

\$ 836.00 .

STATE EMPLOYEES:

- 1- See: Board of Public Works-Policy on Employees' Housing)
Comptroller of the Treasury-Training Room) of these
Department of Geology, Mines and Water Resources-) Minutes.
Accumulated Leave,)

2- After due consideration, the Board approved extensions of sick leave in the following cases:

Department of Employment Security - Mrs. Jean S. Calman, Supervisor II, for a period of November 14, 1962 to January 14, 1963. If this employee is still unable to return to duty at the end of that time, it is recommended that said employee be given a physical examination to determine her ability to remain in the State service.

Department of Mental Hygiene - Helen C. Tingley, Chief, Volunteer Services, for a period of three months from December 7, 1962.

Henryton State Hospital - Odessar Gundy, Senior Hospital Attendant, for a period of three months from January 3, 1963. If the employee is unable to return to duty at the end of that time, it is suggested that the case be reviewed as to additional leave with pay.

State Roads Commission - Edward Caudill, Motor Equipment Operator I, for the period of January 5, 1963 (noon) to April 3, 1963, which is the maximum leave available to this employee, who was injured in line of duty.

Department of Employment Security - Mrs. Helen Swires, Claims Specialist, for a period of three months from noon, November 15, 1962. If employee is still unable to return to duty at the end of that time, it is suggested that a physical examination be given to determine her ability to remain in State service.

STATE EXAMINING BOARDS:

The Secretary advised the Board of receipt of \$25.00 in settlement of the fire loss at the State Board of Chiropractic Examiners on September 10, 1961, and the credit of same to the Board of Public Works-Fire Losses State Property Fund 751, Item 42.

STATE EMPLOYEES:

The Board also approved an extension of sick leave in the following instances:

Department of Employment Security - Allan M. Pirie, Supervisor I, for a period of three months from noon, December 10, 1962. If this employee is still unable to return to duty at the end of that time, it is recommended that the case be reviewed for a determination of future action.

STATE OFFICE BUILDINGS-BALTIMORE:

1- The Secretary advised the Board of receipt of information that the fire loss of May 1, 1962 at the Baltimore State Office Building is considered a no claim item.

2- 108 E. Lexington Street -

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for work at the State Building at 108 E. Lexington Street, Baltimore, with payment to be made from the funds indicated:

Budget Program 07.08.00.01-08 (Workmen's Compensation Commission) -

Blair & Sons Co., Inc., for New Hand Rails at Main Entrance. (5)

\$ 565.00 .

3- Former Department of Motor Vehicles Building -

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for work in connection with the repair and renovation of the building previously occupied by the Department of Motor Vehicles. Payment is to be made from the funds indicated:

(cont.)

(St. Office Bldgs.-Baltimore, 3)

Budget Program 06.17.00.01-08 --

Emjay Engineering and Construction Co., Inc., for credit to original allocation of funds on Nov. 13, 1962, for contract in connection with Air Conditioning Equipment. Actual cost was \$120.00. Credit. (M-2) \$ 580.00+

National Engineering Co., for Change Order #1 to contract approved Aug. 13, 1962, for Inspection and Testing of 2 Heating Boilers. (C-2) 620.00

Louis J. Otremba, Inc., for Alterations to the Basement and First Floor, of the Old Building. Fee is not applicable. (Item 1) 28,848.00 .

Budget Program 07.45.00.01-08 (Home Improvements Commission) - \$11,424.00.

Budget Program 13.04.02.02-13 (State Department of Education-Vocational Rehabilitation Division) - \$10,424.00.

Budget Program 13.04.02.02-13 - \$ 7,000.00.

STATE PROPERTY:

Upon the recommendation of the Department of Budget and Procurement, the Board approved the disposal or transfer of the following State Property no longer required in connection with the conduct of the State's business by the Agency indicated.

State Auditor-motor vehicle	\$ 650.00
Boys' Forestry Camps-Flintstone - motor vehicle	400.00
Boys' Village of Maryland-livestock	2,491.48
Department of Budget and Procurement-office equipment	56.89
Comptroller of the Treasury-motor vehicles and typewriters	12,463.51
Correctional Camps-motor vehicles	671.00
Crownsville State Hospital-motor vehicles	1,275.00
Eastern Shore State Hospital-motor vehicles	679.40
Department of Economic Development-motor vehicle	505.93
Executive Department-motor vehicle	4,825.00
Department of Forests and Parks-tractor	1,078.00
Department of Game and Inland Fish-motor vehicles & confiscated equipment	2,037.11
Department of Geology, Mines and Water Resources-Bureau of Mines - motor vehicle	400.00
State Department of Health-laboratory equipment	524.14
Maryland House of Correction-motor vehicles and livestock	2,156.47
Maryland Institution for Men-livestock	1,019.09
State Insurance Department-motor vehicle	650.00
Department of Mental Hygiene-motor vehicles	1,217.17
Montrose School for Girls-motor vehicles and livestock	2,884.96
Morgan State College-motor vehicle	35.00
Department of Parole and Probation-motor vehicles	8,250.00
Commissioner of Personnel-motor vehicle	405.93
State Planning Department-office equipment	23.05
Department of Maryland State Police-office equipment	632.34
State Roads Commission-office and road equipment, motor vehicles & scrap	40,794.37
Rosewood State Hospital-motor vehicles and livestock	1,575.14
Springfield State Hospital-motor vehicles	1,687.00
Spring Grove State Hospital-office equipment	322.75
Bowie State Teachers College-motor vehicle	220.00
Coppin State Teachers College-motor vehicle	100.00
Salisbury State Teachers College-motor vehicle	275.80
Department of Tidewater Fisheries-airplane and motor vehicles	6,900.00
Maryland Traffic Safety Commission-motor vehicle	700.00
University of Maryland-motor vehicles	800.00
State Use Industries-shop equipment	69.82

State Department of Education - Inventory transfer of one Do-More Chair to Coppin State Teachers College.

Department of Forests and Parks - removal from inventory of 365 Indian Tanks, which have been junked over the years.

Administrator of Loan Laws - removal from inventory and junk 1 Typist Chair.

Crownsville State Hospital - removal from inventory and junk several items of equipment which are no longer usable and have no resale value.

(cont.)

(State Property)

Spring Grove State Hospital - removal from inventory and junk 12 Dressers, with mirrors, 4 Chests-of-drawers, 3 Night Tables, 4 Rocking Chairs, 3 Commode Cabinets, 4 Wardrobes and 2 Single Mattresses.

Morgan State College - transfer to Maryland Penitentiary of approximately 500 unusable Books in the College Library.

Commissioner of Personnel - removal from inventory and junk two 4-Drawer Transfiles and one Cabinet.

Public Service Commission - removal from inventory of several items of office equipment which have either been transferred to other State agencies or will be junked; and to adjust inventory value to show a net reduction of \$815.75 which represents items junked over the years and not previously reported for removal from inventory.

STATE RECORDS:

The Board approved the following records retention schedules which were submitted by the State Archivist, under date of December 5, 1962, under the provisions of Chapter 436 of the Acts of 1953:

Anne Arundel County Sanitary Commission	C-237
Howard County, Register of Wills	C-238.

STATE ROADS COMMISSION:

1- The Secretary advised the Board of the receipt of \$23,490.60 in settlement of various fire losses of the State Roads Commission during 1961, and the deposit of same to the credit of the Board of Public Works-Fire Losses State Property Fund, 751, Item 18.

2- The Secretary advised the Board of the settlements which have been agreed upon for the following losses of the State Roads Commission:

January 5, 1962 - former R. A. Meyers Property, Contract W-445-620	\$ 139.54
January 10, 1962- former R. A. Meyers Property, Contract W-445-620	No Claim.

3- The Board confirmed the approval which had previously been given by the individual members to the State Roads Commission for the execution of the following Deeds, covering the conveyance of various properties since the last meeting.

Fair Hill, Inc., for 3.17⁺ acres (3 parcels) of excess land in Cecil County, being abandoned roadbed of existing Md. 273, Contract Ce-396-4-220. Option R/W Item 49685, Contract Ce-396-4-220.

Abram G. Ensor, II and Anna M., wife, for 6.58⁺ acres of excess land (2 Parcels) in Harford County, being portions of former properties of George W. Shumate, R/W Item 44754, and R. Edmond Minor, R/W Item 4755, Contract H-438-1-420, and Option, R/W Item 44753, Contract H-438-1-420.

ABB Co., Inc., for 1.126⁺ acres of excess land in Anne Arundel County, being portion of former Washington, Baltimore and Annapolis Realty Corporation property, acquired by SRC by Deed dated 9/11/41, R/W File 10836-Z-(4); R/W Div. Project File 49940, Contract AA-471-1-521; and Option, R/W File 10836-Z-(4).

Susquehanna River Hills, Inc., for 11.59⁺ acres (2 parcels) of excess land in Harford County, being portions of former Henry J. Knight property, R/W Item NE-428, Contract NE-106; and Option, R/W Item NE-430, Contract NE-106.

STATE TREASURER:

The Secretary submitted to the Board the following reports received from the State Treasurer covering investment transactions for State Funds which were completed by the State Treasurer since the last meeting of the Board. These reports were ordered filed.

November 23, 1962	Unsatisfied Claim and Judgment Fund Board: Purchase of \$200,000 United States Treasury Bills, due 1/24/63. Collection of \$300,000 United States Treasury Bills, matured 11/23/62.
	State Roads Commission-Special Fund Account-11-08.01.00.40: Collection of \$3,000,000 United States Treasury Bills, matured 11/23/62.

(cont.)

(State Treasurer)

November 26, 1962 State Highway Construction Bond-Second Issue-Sinking Fund:
 Purchase of \$424,000 United States Treasury Bills, due 1/17/63.
 Purchase of \$219,000 United States Treasury Bills, due 2/21/63.
 Purchase of \$238,000 United States Treasury Bills, due 3/22/63.
 Purchase of \$2,640,000 United States Treasury Bills, due
 5/23/63.

November 29, 1962 State of Maryland-General Fund:
 Purchase of \$7,000,000 U. S. Treasury Bills, due 1/31/1963.
 Purchase of \$4,000,000 U. S. Treasury Bills, due 1/10/1963.
 Collection of \$7,000,000 and \$4,000,000 United States Treasury
 Bills, matured 11/29/62.

 State Highway Construction Bond-Sinking Fund:
 Sale of \$3,500,000 United States Treasury Bills, due 12/27/62.

December 6, 1962 State Highway Construction Bond-Second Issue Fund Account:
 Collection of \$3,000,000 United States Treasury Bills,
 matured 12/6/62.

SUPERINTENDENT OF PUBLIC BUILDINGS AND GROUNDS:

1- At the request of the Comptroller, dated December 6, 1962, the Board approved an allocation of \$9,000 from the General Emergency Fund to Program #1 of the budget of the General Department-Comptroller of the Treasury, to cover the cost of equipment and wiring for the Assembly Room located on the first floor of the Annapolis State Office Building. The purpose of these changes is to equip the room for use as a Training Room for employees, which use would not interfere with the use of this room for other purposes of the State.

It is understood that the facility will be available to all of the State Agencies in Annapolis, and that scheduling for the use of the room will be handled through the Board of Public Works.

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for State Buildings in Annapolis. Payment is to be made from the funds indicated:

Budget Program 06.03.00.19-08 --

Louis J. Otremba, Inc., for New Lighting, Records Section in State Office Building, Annapolis. (Item 4)	\$2,924.00
Blair & Sons Co., Inc., for furnishing and installing Underlayment and Vinyl Asbestos Tile, State House Rooms H-1, H-2, H-3, H-4, H-5, H-7, H-10 and H-12. (Item 18)	3,075.00 .

3- Mr. Backhaus advised the Board, through Item M-1 of the agenda, that the Baltimore Gas and Electric Company is changing their distribution system voltage from 2.4/4.16 kv and the State Buildings in Annapolis are affected by the change. The change-over in electrical service is scheduled to be made in August, 1963, and Mr. Backhaus submitted two possible course of action available to the State.

After a discussion of the situation, the Board approved a course of action whereby the State will building and maintain 13/4 kv outdoor substation at an approximate cost of \$30,000.00 - the company will contribute \$10,300.00, leaving approximately \$20,000 as the cost to the State. Under this arrangement the Rate Schedule would be changed to Schedule "T" and the estimated savings per year, based on 1961 usage, will be \$4,000.00.

Further, the Board approved an allocation of \$20,000.00 from the General Emergency Fund to Budget Program 06.16.00.02 to provide funds so that immediate steps may be taken to provide the necessary construction which must be completed by August, 1963.

UNIVERSITY OF MARYLAND:1- Baltimore -

a. The Secretary advised the Board of the receipt of \$175.25 in settlement of various fire losses at the Baltimore Campus of the University of Maryland in 1961, and credit of same to the Board of Public Works-Fire Losses State Property Fund 751, Item 22.

b. The Secretary advised the Board of the receipt of information of the settlement which had been agreed upon for the following losses at the University of Maryland, Baltimore:

January 30, 1962	- John Eager Howard Hall	\$ 8.00
March 22, 1962	- Psychiatric Institute	46.31
April 18, 1962	- Psychiatric Institute	49.00 .

(cont.)

(University of Maryland-
Baltimore, 1)

c. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the University of Maryland for the Baltimore Schools. Payment is to be made from the funds indicated.

Dorset Contracting Co., Inc., for Change Order #6 to contract approved
Nov. 13, 1961, for Renovation of John Eager Howard Hall. Fee-Wheeler,
Bonn, Shockey & Associates. (C-3) \$ 936.20

\$ 89.88 - Account No. 713-31, John Eager Howard Hall
(Global Training)

290.22 - Account No. 713-32, John Eager Howard Hall (NIH)

556.10 - General Construction Loan of 1961-Item 140.

General Construction Loan of 1961-Item 141 --

Louis J. Otremba, Inc., for New Panels and Branch Wiring, Bressler
and Medical Technology Building. Fee-Miller, Schuerholz and
Gipe. (Item 6). 11,724.00 .

2- College Park -

a. The Secretary advised the Board of the receipt of \$410.21 in settlement of various fire losses in 1961 at the College Park Campus of the University of Maryland, and credit of same to the Board of Public Works-Fire Losses State Property Fund 751, Item 22.

b. The Secretary advised the Board of the following fire damage at the University of Maryland, College Park:

November 15, 1962 - Cumberland Hall (122), North End Trash Chute.
November 23, 1962 - Montgomery Hall (032), Center Section, House Director's Suite.

c. The Secretary advised the Board of receipt of information of the settlements agreed upon for the following losses at the University of Maryland-College Park:

January 18, 1962 - President's Residence	\$ 107.58
January 15, 1962 - Mathematics Building #034	191.00
March 22, 1962 - Sylvester Hall #045	118.98
April 1, 1962 - McKeldin Library #035	24.00
April 18, 1962 - Alpha Chi Sigma House #120	242.46 .

d. The Board approved Construction Item 10 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the University of Maryland, for College Park:

General Construction Loan of 1959 - Item 133	List 140	\$1,375.62
General Construction Loan of 1961 - Item 129	List 112	69.30
	List 132	728.00
	List 142	18,670.52
Item 131	List 142	193.65
General Construction Loan of 1962 - Item 147	List 144	5,736.69 .

e. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the University of Maryland, College Park. Payment is to be made from the funds indicated.

Fund 7, Account No. 713-2 (Cumberland Hall Dormitory) -
Maryland Casualty Company, for Elevators Inspections. (I-2-B) \$ 38.00

General Construction Loan of 1960 - Item 145 --
Maryland Casualty Company, for Elevators Inspections. (I-2-B) 9.50

General Construction Loan of 1961 - Item 132 --
Johannes & Murray, Architects, for blueprints and specifications for
bidding purposes for West Addition to Dining Hall No. 2. (I-2-C) 354.58

General Construction Loan of 1962 - Item 141 --
James L. Partello, Inc., for Change Order No. 2 to contract approved Aug. 13, 1962, for Construction of Denton Hall and Dining Hall No. 4. Fee-Ted Englehardt. Credit. (C-4) 2,839.00 + .

Johannes & Murray, Architects, for blueprints and specifications in addition to those called for under the architectural agreement. Women's Dormitory, etc. (I-2-A) 595.05 .

(cont.)

(University of Maryland)

3- Maryland State College -

a. The Secretary advised the Board of receipt of information of fire damage which occurred at Maryland State College-University of Maryland, in the Home Economics Foods Laboratory on either November 7th or 8th, 1962.

b. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract by the University of Maryland for Maryland State College. Payment is to be made from the funds set forth.

General Construction Loan of 1961 - Item 145 --

Carl J. Williams & Sons, for Change Order #2 to contract approved
Nov. 13, 1961, for Construction of Women's Dormitory. Fee is
applicable to Booth & Somers. (C-5)

\$6,099.30 .

WESTERN MARYLAND STATE HOSPITAL:

1- Upon the recommendation of the Department of Public Improvements, agenda Item M-5, the Board approved the allocation of \$20,000.00 from the General Construction Loan of 1952-Item 23 to Deer's Head State Hospital. These funds will be used for the construction of a hard surface employees' parking area and for extending the Visitors' Parking Area. As the project for which these funds were originally appropriated has been completed it is possible for the balance of the funds to be used at another institution, operated by the same agency as that for which the original appropriation was made. An opinion from the State Law Department to the Department of Public Improvements authorized such use in connection with the General Construction Loan of 1952.

2- The Secretary advised the Board of the receipt of information as to the adjustment agreed upon for the following fire loss of Western Maryland State Hospital:

February 28, 1962 - Contents of Truck, while in transit.

\$ 55.00 .

ADJOURNMENT:

There being no further business, the meeting was adjourned.


Secretary.

